

Dunbarton Public Library
Board of Trustees
Monday, March 16, 2020, 6:30 p.m.
Special Meeting

Attendance

Trustees Present: Martha Wilson (Chair), Phil Kimball, Katie McDonald

Absent: Sara Anderson, Bruce Banks

Staff: Mary Girard (Library Director)

Purpose of Meeting

Mary has kept the Trustees advised on the actions of the State Library and other New Hampshire libraries in the wake of the global spread of the COVID-19 coronavirus emergency.

The Trustees agreed with Mary that:

1. The Library will close operations for three weeks, or until further notice;
2. All books currently in circulation will have due dates lifted, and patrons advised to keep books in their possession until the Library reopens;
3. Mary will staff the Library Tuesday through Saturday 10:00 a.m. – 2:00 p.m. Library doors will be locked.
4. The cleaning person will be asked to continue her duties, and staff assistant will be asked to continue, with the goal of cleaning the library and its contents as much as possible.
5. Mary will communicate these operations through all means available, including Facebook, newsletter, posting on library entrance.

Adjournment

The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Katie McDonald
Secretary