

Board of Trustees
Monday, May 03, 2021, 6:00 p.m.
Regular Monthly Meeting

Due to the Stay At Home advisory for COVID-19 declared by the governor in March, the Board met via Zoom, an internet tele-meeting site.

Attendance

Trustees: Martha Wilson (Chair), Sara Anderson, Bruce Banks, Carol Kilmister, Phil Kimball

Staff: Mary Girard (Library Director)

Members of public: No calls received from public via telephone.

Minutes of April 05, 2021 meeting

The minutes of the April 5, 2021 regular meeting were reviewed, corrected and approved as corrected. Motion to approve (Carol), seconded (Bruce). Approved 5-0, via roll call.

Treasurer's Report

The report was reviewed and accepted. Mary says we are on target with our budget. She reminded us that if we Trustees are going to attend the NHLTA virtual spring convention, she will send us checks for reimbursement of the registration fee.

Director's Report

Mary reviewed the report of Library programs and upcoming events. The full report is attached.

Mary continues to create the 'Take and Make' crafts that are very popular.

Mary will go back to using garden stakes for the story walk as she has found them to be the sturdiest choice.

Mary reported that the circulation numbers are steady and the inter-library loan program is going great.

New Business

Election of Board of Trustees Officers:

Officers were nominated and voted for as follows:

Chair: Motion to nominate Martha Wilson (Sara Anderson), seconded (Bruce Banks).

Approved 5-0 via roll call.

Secretary: Motion to nominate Sara Anderson (Martha Wilson), seconded (Carol Kilmister).

Approved 5-0 via roll call.

Treasurer: Motion to nominate Phil Kimball (Bruce Banks), seconded (Sara Anderson).

Approved 5-0 via roll call.

Discussion and review of By Laws:

Trustees will go over the By Laws and they will be re-vamped if necessary at the June meeting.

Old Business

Review Pandemic Service Plan:

We will continue in Phase Three of the Pandemic Service Plan. We entered Phase Three effective April 05, 2021.

Latest on the ARPA funds:

Mary reported on the status of the American Rescue Plan Act (ARPA) funds. We should receive the first grant in the amount of \$1,000 some time between the end of June and early August. The second grant will be announced later in the year; the grant money must be used prior to September 2022. Mary explained that the grant money cannot be used for 'brick and mortar' projects i.e. renovation or expansion. Spending priorities are to support digital inclusion. Mary will ask Allan Treadwell his advice as to how he thinks we can effectively spend the grant money.

Town Hall Restoration:

Margaret Watkins of the Town Hall Restoration Committee came to the library to speak with Mary about the proposed project for the upstairs second floor restoration of the library building. Mary did get clarification regarding some questions but there were questions for which Margaret did not have answers and she said she would check with others on the committee. The Trustees and Mary discussed the project and voiced many questions. There is need for clarification of the project and how it will affect Library facilities and operation. Sara and Carol voiced their concern that Mary or one of the Trustees was not included in the Restoration Committee from the inception. Mary will contact the committee and request that she and/or a Trustee be included as a member of the Town Hall Restoration Committee and be involved in the planning of the upstairs restoration.

Next Meeting:

Next regular meeting will be Monday, June 14, 2021 at 6:00 pm via ZOOM.

Adjournment:

Motion to adjourn (Phil Kimball), seconded (Bruce Banks). Approved 5-0 via roll call.

The meeting was adjourned at 7:20 pm.

Respectfully submitted,

Sara Anderson