

Dunbarton Public Library
Board of Trustees
Monday, March 1, 2021, 6:00 p.m.
Regular Monthly Meeting
DRAFT

Due to the Stay At Home advisory for COVID-19 declared by the governor in March, the Board met via Zoom, an internet tele-meeting site.

Attendance

Trustees: Martha Wilson (Chair), Sara Anderson, Bruce Banks, Phil Kimball, Katie McDonald

Staff: Mary Girard (Library Director)

Members of public: Carol Kilmister

Phil Kimball noted that the 2020 Town Meeting minutes, published in the Town Report that was just mailed, indicates on page 10 that only one seat was to be voted on for a three-year term. There were two seats (Sara Anderson and Phil Kimball) that were up for re-election for the three-year term. Katie will notify the Town Clerk of the error. [The original ballot was correct, and both incumbents were re-elected in 2020.]

Minutes of February 1, 2021 meeting

The minutes of the February 1, 2021 regular meeting were reviewed and approved as written. Motion to approve (Bruce Banks); seconded (Sara Anderson). Approved 5-0, via roll call.

Treasurer's Report

The report was reviewed and accepted. The DCU LTD account name has changed to DCU Advantage and will be reflected in future monthly financial reports. Mary will check if new disclosures mention inactivity fees.

Director's Report

Mary reviewed the report of Library programs and upcoming events. The full report is attached.

Miss Mary Productions is in full swing on the back roads and trails of Dunbarton, with Mary reading her favorite children's books in selected venues, posted under the Winter Story Videos on the Children's tab of the Library website.

New Business

Social Media Policy: Mary reviewed the draft that she composed to address the postings on Facebook and other potential social media sites. The Board supported the concept of the policy and its wording and agreed that we should include in the employee policy that employees should represent the mission of the Library only.

The current Facebook page is still under administration by the late Nancy Lang, as her password access was not recorded. It may be appropriate to delete the current Facebook page and reopen under a new page, in order to control access. Mary will investigate.

Motion to approve Social Media Policy as written (Martha Wilson); seconded (Katie McDonald). Approved 5-0, via roll call.

First Amendment Audits: A group of public citizens (nationwide) has been photographing and filming public employees and locations, claiming that such actions promote transparency. The Board discussed whether any special procedures should be invoked if such action takes place in the Library. The Board agreed that current Library policies govern access and decorum.

Old Business

Pandemic Service Plan: Mary spoke with Jon Wiggin regarding the Town's emergency plan. The school will hold off on declaring a green zone clearance until mid-March, a few weeks after the winter school vacation. Mary would like to remain with curbside services for the time being, and the Board agreed.

Next meeting: Next regular meeting will be Monday, April 5, 2021, at 6:00 p.m., via Zoom.

The Board thanked Katie McDonald for her service on the Board, and as secretary.

Adjournment

Motion to adjourn (Katie McDonald); seconded (Bruce Banks). Approved 5-0, via roll call.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Katie McDonald