

Dunbarton Public Library
Board of Trustees
Monday, December 7, 2020, 6:00 p.m.
Regular Monthly Meeting
Approved 1/4/2021

Due to the Stay At Home advisory for COVID-19 declared by the governor in March, the Board met via Zoom, an internet tele-meeting site.

Attendance

Trustees: Martha Wilson (Chair), Sara Anderson, Bruce Banks, Katie McDonald

Absent: Phil Kimball

Staff: Mary Girard (Library Director)

No calls received from public via telephone.

Minutes of November 9 meeting

The minutes of the November 9, 2020 regular meeting were reviewed and approved as written. Motion to approve (Bruce Banks); seconded (Sara Anderson). Approved 4-0, via roll call.

Treasurer's Report

The report was reviewed and accepted.

Director's Report

Mary reviewed the report of Library programs and upcoming events. The full report is attached.

Circulation is high on downloadable books. DVDs and audio circulation are down. Children's literature and fiction circulation are about the same as last year, although interlibrary loans are picking up. Activity seems concentrated among fewer patrons.

Old Business

Covid-19: Mary discussed rolling the Library back to Phase 2 – no inside patrons. The infection rate nationwide and in New Hampshire has skyrocketed, and the Board encouraged Mary to close indoor operations until further notice. Curbside service will be maintained. Mary will issue a press release that will be posted via signs, Facebook, and e-newsletter. The scaled back services will be effective tomorrow, December 8.

New Business

Budget – 2021: The Town administrator would like for the Library to advise the Selectmen on a draft 2021 budget number at its meeting on December 17. Mary will work on a draft budget to provide a net annual total.

Next meeting: The next regular meeting will be Monday, January 4, 2021, at 6:00 p.m., via Zoom.

Adjournment

Motion to adjourn the public meeting and meet in Non-Public Session for discussion of personnel [RSA 91-A:311(a)] (Katie McDonald); seconded (Bruce Banks). Approved 4-0, via roll call.

The meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Katie McDonald