

**Dunbarton Public Library**  
**Board of Trustees**  
**Monday, December 5, 2023 6:00PM**  
**Regular Monthly Meeting**  
**FINAL, approved January 1, 2024.**

**Attendance:**

Trustees: Sara Anderson, Bruce Banks, Carol Kilmister, Karen Lessard,  
Staff: Mary Girard (Library Director)  
Absent: David Petersen

Bruce Banks, Chair, called the meeting to order at 6:00 PM

**Minutes of November meeting:**

The minutes of the November 6, 2023 meeting were reviewed. There was a date typed incorrectly under New Business d. Letter regarding upstairs use/library holiday schedule. The VFW will be using the upstairs on November 11 (not the 10<sup>th</sup> as typed). And the motion to close the library on November 11 in honor of Veteran's Day (not the 10<sup>th</sup> as typed).

Motion to approve as corrected: Bruce Banks

Seconded: Sara Anderson

Motion approved, via roll call 4-0

**Treasurer's Report:**

Mary reviewed the financials. The budget is on track as we close out the year 2023.

**Director's Report:**

The report was reviewed, copy attached. The library continues to thrive as the influence of the Pandemic fades.

**New Business:**

- a. Holiday Schedule: The library will be closed on December 26 and December 30<sup>th</sup> to observe the Christmas and New Year holidays.
- b. Library Bylaws: Discussion for an amendment to change the board meeting schedule from the first Monday of the month to the first Tuesday of the month was tabled until the Jan. 2, 2024 meeting.
- c. DRAFT 2024 budget discussion – we are on the agenda for the 12/14/2023 Selectmen's meeting.

**Old Business:**

- a. Library security: A new laptop is in place and is operating the entryway camera. Mary reported that it is working well.

**Non-Public Session (RSA 91-A:3, II (a))**

Motion to enter into Non-Public session per RSA 91-A:3: Carol Kilmister.

Motion seconded by Sara Anderson

Motion passed via roll call 4-0.

At 7:10 pm, Bruce Banks made a motion to leave Non-Public session, Sara Anderson seconded the motion. Motion passed via roll call 4-0.

**Next meeting:** Next regular meeting will be TUESDAY, January 02, 2024 at 6:00 PM in the library.

**Adjournment:**

Motion to adjourn Carol Kilmister.

Seconded Bruce Banks.

Approved via roll call 4-0.

The meeting was adjourned at 7:21 PM.

Respectfully submitted,  
Sara Anderson