

Reviewed and Adopted by the Dunbarton Public Library Board of Trustees, June 2022.

Pandemic Service Plan: Dunbarton Public Library:

**Phase 6: Town Hall Construction/Non-universally accessible Building
Emergency Situation:**

This is a special circumstance, instituted by the Dunbarton Board of Selectmen. This phase will revert library services back to Phase Two Service Mode (curbside pick-ups) during the duration of the Town Hall Construction project.

Criteria: Per the Dunbarton Board of Selectmen: Due to the major impact and safety concerns that the Town Hall Construction buildout will have on library operations, as well as the building becoming non-universally accessible, the Town Hall/library building will be closed to public access during the construction.

The General Contractor and Board of Selectmen estimate construction will be 20 weeks, once underway.

Services: Although the building will be physically closed to public access, the library will continue to provide access to materials through our online catalog and electronic resources. The library will use the front porch area of the Town Hall building for curbside pick-up and drop offs. Materials may be brought outside in good weather for patrons to browse. All programs will be held in person around the band stand, or virtually if the weather is poor. This includes our Summer Reading Program for children, to be held June 28-July 29, 2022.

Preparation: Shelving, walkways, signage, pick-up and drop-off sites for easy access have been set up. Updates to the library's website, online catalog, weekly newsletter, Facebook page, Bow Times and Concord Monitor, and incident board (found at the pick-up/drop off site) will update patrons with construction and library news. Photos will be uploaded regularly so that patrons will see the progress.

Selectmen gave permission to use the Town Common areas and band stand for outside programs. The town owned picnic tables were brought over nearer the front porch area of the Town Hall.

NOTE: As of March 7, 2022, by vote of the Dunbarton Public Library Board of Trustees, facemasks became optional while inside the building. Staff will continue to wear masks while working. During the shift in library services, patrons should wear masks during summer library programs based on personal preference and personal level of risk. We ask anyone with symptoms or a positive test to stay at home. We ask anyone with an exposure to COVID-19 should wear a mask and follow CDC recommendations for isolation and quarantine.