

**Dunbarton Public Library  
Board of Trustees  
Tuesday, November 12, 2024 6:30PM  
Regular Monthly Meeting  
FINAL**

**Attendance:**

Trustees: Sara Anderson, Bruce Banks (Chair), Carol Kilmister, David Petersen, Karen Lessard

Staff: Mary Girard (Library Director)

Members of public: There were no members of the public in attendance.

Bruce Banks, Chair, called the meeting to order at 6:30PM

**Minutes of October meeting:**

The minutes of the October 2024 meeting were reviewed. There were no changes necessary.

Motion to accept the minutes as written: Carol Kilmister

Seconded: David Peterson

Motion approved via roll call: 5-0

**Treasurer's Report:**

Mary reported that all looks good with our budget.

Two 6-month CDs were renewed in September as reported in the October 01, 2024 meeting.

There was discussion about the Quickbooks program. Details can be found in the Director's Report, copy attached.

**Director's Report:**

Mary went over the Director's Report, copy attached.

**New Business:**

- a. Mary spoke about the movie license which costs \$154. annually. It isn't really used. Mary will try and use it. There are shades upstairs so a movie during the day should work.
- b. There was discussion regarding hiring a second part-time employee at some point and that money for for the salary should be factored in to the budget for next year so it will be there when needed.  
(\$4800.00)

**Non-public Session:**

Motion to enter non-public session: Carol Kilmister

Motion Seconded: Karen Kilmister

Motion approved via roll call: 5-0

**Public session:**

Motion to reconvene public session: Bruce Banks

Motion Seconded: Karen Lessard

Motion approved via roll call 5-0

**Next meeting:** Next regular meeting will be TUESDAY December 3, 2024 at 6:00PM.

**Adjournment:**

Motion to adjourn: Bruce Banks

Seconded: Sara Anderson

Motion approved via roll call 5-0

The meeting was adjourned at 7:30 PM.

Respectfully submitted,  
Sara Anderson