

**Dunbarton Public Library**  
**Board of Trustees**  
**Monday, September 11, 2023 6:00PM**  
**Regular Monthly Meeting**  
**Approved 10/16/23**

**Attendance:**

Trustees: Sara Anderson, Bruce Banks, David Petersen

Absent: Carol Kilmister, Karen Lessard

Staff: Mary Girard (Library Director)

Members of public: There were no members from the public in attendance.

**Bruce Banks, Chair, called the meeting to order at 6:00PM**

**Minutes of meeting:**

The minutes of the August 14, 2023 meeting were reviewed.

Corrections: Mary has some information to add to the minutes and will do so and then submit to Sara for inclusion with these minutes.

**Treasurer's Report:**

The Treasurer's Report was discussed. Mary noted that we are doing all right with the budget. The new checking account yields a higher interest rate. There currently are two trustees who can sign the checks...Bruce and Karen. It was discussed and recommended that one more trustee be added as an authorized signer. David will be added in that capacity. Mary reported that one of two humanities checks has come in and she deposited it.

**Director's Report:**

- The report was reviewed. Mary noted that she ordered two new rugs for the library and they will arrive soon.
- Pro Technologies will come next week to install detectors that will monitor people entering the library. Library facilities money will cover that cost.
- The water in the library entry is not potable right now. Capital Well is donating a water system that will treat the water.
- The Zellers are still concerned about the library lights shining into their windows. Mary will suggest to them that they let the Selectmen know of their concerns.
- Mary's name is on the library credit card. She suggested she use that card when buying books at Gibson's Book Store in order to establish a paper trail, rather than using her personal card and getting reimbursed.

**New Business:**

Mary has gotten an inexpensive Google Nest Cam to install which will allow her to know if someone has entered the building. She wrote a letter to the Selectmen letting them know that it will be installed unless they direct otherwise. The letter is attached to these minutes.

Museum pass reimbursement: The Board discussed the museum pass reimbursement program. It is necessary to establish guidelines as to what can be reimbursed and to whom.

**Next meeting:** Next regular meeting will be Monday, October 2, 2023 at 6:30pm in the Library.

**Adjournment:**

Motion to adjourn (David Petersen)

Seconded (Bruce Banks)

Approved 3-0, via roll call.

The meeting was adjourned at 6:43 PM.

Respectfully submitted,

Sara Anderson