**DRAFT**

**Dunbarton Public Library**

**Foyer Meeting Table Policy**

**TABLED on 6/12/23 by Board of Trustees**

**This area is not accessible to all.**

The foyer of the Town Hall/library may be used for small meeting space when the Library is closed. Groups wanting to use the space must request an application from the Board of Selectmen. The space should be used when no other meeting space is available.

The meeting table in the library foyer is intended for library programming, and for small (limited capacity of 13) Dunbarton-related public meetings of a civic, cultural or educational nature. No fees will be charged for using the table. Use of the table should not conflict with Library operations, and should not disturb patrons using the Library.

No alcohol or smoking will be permitted. Meeting groups are responsible for all clean up, and are asked to pack up and carry away all trash.

**Disclaimer:**

The Dunbarton Public Library recognizes the rights of free speech and free assembly. Permission for a group to use the Library table does not constitute an endorsement of the group’s philosophy or objectives by the library.

**Responsibility:**

If children are present, the group shall be responsible for providing supervision both in the building and in the parking lot.

No audio/visual equipment is available.

Applications for usage should be made to the Town of Dunbarton with as much advance notice as possible. A key to the Town Hall front door (Route 13 side) will be signed out to the group. It should be returned to the Town Offices.

***Approved by Dunbarton Public Library Board of Trustees:***