

**Dunbarton Public Library
Board of Trustees
Monday, May 01, 2023 6:30PM
Regular Monthly Meeting**

Note: This Trustee Board meeting was held in the library.

Attendance:

Trustees: Sara Anderson, Bruce Banks, Carol Kilmister, Karen Lessard, David Petersen

Staff: Mary Girard (Library Director)

Bruce Banks, Chair, called the meeting to order at 6:30PM and prompted all to give Mary a big round of applause for all of the amazing work she does for the Dunbarton Library and the Community at large. Mary has been a stellar advocate for the library and the community during the trials of the Covid epidemic as well as the lengthy Upper Town Hall renovation project.

Minutes of meeting:

The minutes of the April 10, 2023 meeting were reviewed.

Corrections: Under 'Treasurer's Report' correction: "Mary and Karen will continue to research the best rates for the library accounts"

Motion to approve as corrected (Carol Kilmister)

Seconded (Karen Lessard)

Approved 5-0 via roll call.

Treasurer's Report:

The Treasurer's Report was discussed.

Mary reported that the budget is on track.

It was discussed that going forward money will be budgeted for Professional Development.

Director's Report:

- The report was reviewed; copy attached.
- Mary brought us up to date on the happenings of the library. Most library programs are once again being held in the library after three years of taking place off site due to Covid and the Upstairs Renovation project. Men's coffee is still being held in the church vestry; the group has grown over the past

years and is too large to meet in the library. It was suggested that they ultimately meet in the Upper Town Hall.

- Noise from events being held upstairs will be monitored and, if necessary, recommendations for changes in scheduling will be addressed. Any noise upstairs can impact the library downstairs. It is important that the noise issue continue to be monitored; this has been a concern of the Library Director and the Library Trustees since the beginning of the Upper Town Hall renovation project.

New Business:

- The MOU with the town was discussed: copy attached.
- Mary reported that the new Library operating schedule seems to be running fine.
- Upset neighbors: Bill and Anne Zeller live across School Street from the library. They have talked with the library Director and two of the library Trustees regarding the library security lights that are on all night long. The lights are extremely bright and shine into their house. They have gotten blackout curtains for their living areas but do not want to hang them in their bedroom windows as they like to see the sun rise. They have brought this issue to the attention of the Selectmen to no avail. This situation will continue to be of concern.

Old Business:

- **Library Security Concerns:** It was decided that this topic will continue to be discussed now that the library has re-opened and security needs are realized.
- **Reallocation of assets:** Mary and Karen have been exploring the possibility of moving some of the library money to a different financial institution in order to earn more interest. While at DCU in Manchester it was discovered that two former trustees, George Maskiell and Philip Kimball, are still named on the library accounts. As they are retired and no longer trustees, the board agreed to pen a letter asking DCU to remove their names from any and all bank accounts at DCU. Also, the entire board voted in favor to approve the addition of Bruce Banks and Karen Lessard to the DCU Savings Accounts for financial purposes.

Next meeting: Next regular meeting will be Monday, June 12, 2023 at 6:30 PM in the Library.

Adjournment:

Motion to adjourn (David Petersen)

Seconded (Carol Kilmister)

Approved 5-0, via roll call.

The meeting was adjourned at 7:30 PM.

Respectfully submitted,

Sara Anderson