

**Dunbarton Public Library
Board of Trustees
Tuesday, May 14, 2024 6:30PM
Regular Monthly Meeting
FINAL**

Attendance:

Trustees: Sara Anderson, Bruce Banks (Chair), David Petersen
Carol Kilmister and Karen Lessard were absent.
Staff: Mary Girard (Library Director)

Bruce Banks, Chair, called the meeting to order at 6:30PM

Minutes of December meeting:

The minutes of the April 2024 meeting were reviewed and corrected. Mary will re-type the April meeting minutes as corrected and post them.
Motion to accept the minutes as corrected: Bruce Banks
Seconded: David Petersen
Motion approved via roll call vote 3-0

Treasurer's Report:

Mary reported that the town auditors were at the library for four hours.
Bruce reported that Karen will be meeting with the auditors.

Director's Report:

Mary went over the Director's Report, copy attached. She highlighted that the Women's Coffee Chat will now meet every week on Tuesdays from 10:00AM to 11:00AM.
Mary also reported on the new shelves that she is planning in order to create more room for books. There were some leftover parts from the old shelving that was taken down to make room for the rolling shelves. Shelves can be built with those parts, though a few new parts are necessary to complete the project. The parts are about 6 weeks out.
Motion to authorize obtaining the parts necessary for the new shelves with money from a 'Little CD' coming due in July 2024: Sara Anderson
Seconded: David Peterson
Motion approved via roll call 3-0

New Business:

- A. Bruce Banks will attend the **2024** NHLTA Conference & Annual Meeting on June 5. Mary reported that there are funds available for registration.
- B. The Circulation Policy with the changes recommended at the April meeting was discussed.
Motion to accept the policy as changed: Bruce Banks
Seconded: David Peterson
Motion approved via roll call vote 3-0
- C. Discussion on the Collection Development Policy was tabled for further research.
Motion to table the discussion: Bruce Banks
Seconded: David Peterson
Motion approved via roll call 3-0

Old Business:

- A. Library security: The door locks have been fixed. Mary will change the batteries 1x per quarter to eliminate lock out.

Non-Public Session:

- Motion to enter into Non-Public session: Bruce Banks
Seconded: David Peterson
Motion approved via roll call 3-0.

Public session reconvened at 7:10PM.

Next meeting: Next regular meeting will be TUESDAY, June 11, 2024 at 6:30PM in the library.

Adjournment:

- Motion to adjourn: Bruce Banks
Seconded: Sara Anderson
Motion approved via roll call 3-0

The meeting was adjourned at 7:22 PM.

Respectfully submitted,
Sara Anderson