

Dunbarton Public Library
Board of Trustees
Tuesday, March 5, 2024 6:30 PM
Regular Monthly Meeting
FINAL

Attendance:

Trustees: Sara Anderson, Bruce Banks, Carol Kilmister, Karen Lessard, David Petersen

Staff: Mary Girard (Library Director)

Bruce Banks, Chair, called the meeting to order at 6:30 PM.

Minutes of February meeting:

The minutes of the February 6, 2024 meeting were reviewed. After deliberation some changes were agreed upon. Mary will revise the minutes and post to the public.

Motion to accept minutes as corrected: Karen Lessard, Seconded: Carol Kilmister

Motion passed via roll call: 5-0

Treasurer's Report:

Mary reviewed the financials. The town deposited our allocated amount of \$10,241.55 into the library bank account. Mary reported we are on track with our budget and all looks good.

Director's Report:

Mary went over the Director's Report, copy attached. Mary highlighted the following:

- Chair Yoga has met twice and attendance is growing. More chairs are needed. Bruce said there are lots of chairs at the elementary school. Mary will contact them in hopes of securing some on a long-term loan basis for the Yoga class.
- Downloads/ usage remained high in February but not as high as in January.

New Business:

*The 'Program Policy' (copy attached) was reviewed and some changes were made. Mary will re-type the policy with the changes.

* The 'Social Media Policy' – Mary has researched Social Media policies that other NH libraries are using. She will draft a policy for the Dunbarton Library and we will discuss it at our next meeting.

* Mary reported that there was an issue with the plumbing resulting in a backup into the library 'kitchen' sink. Mary contacted Line who advised Mary to report the issue by emailing the Selectmen and Line. Mary did that and they called a plumber who came out and fixed the plumbing problem.

Old Business:

Library security: Mary reported that the security cameras are working well. She noted that the doorbells are helpful in alerting her that someone has entered the building foyer.

Next meeting: Next regular meeting will be TUESDAY, April 2, 2024 at 6:30 PM in the library.

Adjournment:

Motion to adjourn: Carol Kilmister

Seconded: Sara Anderson

Motion passed via roll call 5-0.

The meeting was adjourned at 7:30 PM.

Respectfully submitted,
Sara Anderson