

**Dunbarton Public Library
Board of Trustees
Monday, February 06, 2023 6:30PM
Regular Monthly Meeting**

Note: Due to the upstairs Town Hall construction project, this Trustee Board meeting was held in the Dunbarton Elementary School Teachers' Lounge.

Attendance:

Trustees: Sara Anderson, Bruce Banks, Carol Kilmister, Karen Lessard, David Petersen

Staff: Mary Girard (Library Director)

Bruce Banks, Chair, called the meeting to order at 6:30PM

Minutes of December meeting:

The minutes of the January 09, 2023 meeting were reviewed.

Corrections: Mary noted a word correction

Motion to approve with corrections (Carol Kilmister)

Seconded (Karen Lessard)

Approved as corrected 5-0 via roll call.

New Business:

Treasurer's Report:

The Treasurer's Report was discussed.

On January 12, 2023 our new budget for the year was submitted to the Selectmen. Carol suggested the Charles Little savings account could make a higher interest in a different type account; that will be explored.

Director's Report:

- The report was reviewed; copy attached.
- Mary went over the report. Planning for the Library Grand Reopening is on hold until we have a set date. We are hoping for late April.

New Business:

*Mary brought us up to date on the construction project. The MOU with the town was discussed. Some items including who will be responsible for cleaning the bathrooms are on a wait and see status. It's assumed that once the space is being used it will become obvious who should be responsible for different aspects of the operation of the building.

Circulation Policy:

Changes to the Circulation Policy were discussed. Bruce made a motion to approve as changed; Sara seconded the motion. Motion passed via 5-0 vote. Carol will type up the policy with the changes.

Old Business:**Reopening phase of Pandemic Service Plan:**

The Reopening Phase/Emergency policy will be drafted by May 11.

Next meeting: Next regular meeting will be Monday, March 13, 2023 at 6:00 PM in the Dunbarton Elementary School faculty room.

Adjournment:

Motion to adjourn (Karen Lessard)

Seconded (David Petersen)

Approved 5-0, via roll call.

The meeting was adjourned at 7:37 PM.

Respectfully submitted,

Sara Anderson