

Dunbarton Public Library Security Camera Policy

A Nest cam security camera is installed inside the new Town Hall/Library entry to protect the safety of library staff and users, to allow library staff to know who is entering the building, while protecting individuals rights to privacy.

In the future, Cameras may be installed in other areas inside and outside the building where individuals lack a reasonable expectation of privacy. Examples include public common areas in and around the library, such as the parking lot, near the front entrance/service desk, and others areas that might be prone to theft or misconduct.

Cameras would never be installed in the areas of the library where individuals have a reasonable expectation of privacy such as restrooms or behind the service desk. Signs are posted throughout the library informing the public and staff that a security camera is in use.

The security camera is not constantly monitored. All staff and library users should take appropriate precautions for their own safety and for the security of personal property. The Dunbarton Public Library is not responsible for loss of property or personal injury.

Any recorded data is confidential and is secure. Recordings may be viewed only by authorized library staff. No audio is recorded.

Video surveillance records are not to be used directly or indirectly to identify the activities of individual library patrons except as viewed in relation to a specific event or suspected criminal activity. Suspected violation of a library policy, or incidents where there is reasonable basis to believe a claim may be used against the library for civil liability.

Authorized library staff may use a still shot or selected portion of recorded data to request law enforcement review for assessing a security risk of a specific individual or for investigating a crime on library property. Public requests pursuant to RSA 91-A: 5 are restricted to outdoor area surveillance records, where patron privacy is not expected.

Adopted by the Dunbarton Public Library Board of Trustees, August 14, 2023