

**Dunbarton Public Library**  
**Meeting Table Policy**

The Library will consider use of the meeting area when the Library is closed, as a request from the Board of Selectmen, when no other meeting space is available, and an active staff member or Library Trustee is present for the duration of the meeting.

The meeting table at the Library is intended for library programming and for small (limited capacity of 13) Dunbarton-related public meetings of a civic, cultural or educational nature. No fees will be charged by the Library for using the table (the meeting table is available for use only during the Library's normal operating hours). Use of the table will not conflict with Library operations, and should not disturb other patrons using the Library. If the Library is forced to close as a result of a storm or other extraordinary circumstance, the group's member who made the application will be notified.

No alcohol or smoking will be permitted. Meeting groups are responsible for all clean up.

**Disclaimer:**

The Dunbarton Public Library recognizes the rights of free speech and free assembly. Permission for a group to use the Library table does not constitute an endorsement of the group's philosophy or objectives by the library.

**Responsibility:**

If children are present, the group shall be responsible for providing supervision both in the building and in the parking lot.

The Library's audio/visual equipment may be used but must be supervised by Library Staff or trustee.

Applications should be made to the Library Director with as much advance notice as possible.

***Approved by Dunbarton Public Library Board of Trustees: November 6, 2017***