

Dunbarton Public Library

Gifts Policy:

The Dunbarton Public Library is grateful for, and accepts gifts of books, DVDs, music CDs, audios and other materials. They are an important supplement to our collection.

The Dunbarton Public Library does retain authority to accept or reject gifts with the understanding that the same standards of selection are applied to gifts and donations as to materials required by purchase.

Gifts and donations of materials in good condition will be accepted with the understanding that items that are not added to the collection will be disposed of at the library's discretion. These items may be used for a booksale, given to another library, or discarded. Donors should check with library staff for any specific restrictions.

If a gift is accepted by the library, the gift shall be final and no restrictions on the library's ownership, possession, use or disposition of the gift shall be effective other than restrictions approved by the express vote of the Library Trustees and memorialized in writing.

Memorial Gifts:

The Dunbarton Public Library welcomes monetary gifts given in recognition of individuals. The library will choose and purchase materials which accommodate the donor's subject or title preferences whenever possible.

Art and Decoration Gifts:

Potential gifts of art must be of local interest to the community. It must also be of professional quality, and in good condition. Art objects will be accepted only with the donor's full agreement that the library has the right to handle or dispose of the gift. The library has limited display and storage areas. Potential donors are required to discuss any possible gifts with the Board of Trustees and Library Director. Gifts requiring extensive care or conservation are generally not accepted.

Valuation:

The library will provide a timely, written acknowledgement of the receipt of gifts to the donor. Income tax regulations leave the determination of the gift's monetary value to the donor.

Future Disposition of Gifts:

Libraries used extensively by their patrons sustain losses through theft, mutilation and ordinary wear. Resources with obsolete and or misleading information may be discarded with time. The library therefore cannot guarantee that any gift will be part of the collection or furnishings permanently.

Attached 2017 Gift Wish List

Adopted June 5, 2017

Dunbarton Public Library Board of Trustees