

Dunbarton Public Library
Board of Trustees
Tuesday, December 3, 2024 6:00PM
Regular Monthly Meeting

FINAL

Attendance:

Trustees: Bruce Banks (Chair), Carol Kilmister, Karen Lessard, David Petersen

Absent: Sara Anderson,

Staff: Mary Girard (Library Director)

Members of public: There were no members of the public in attendance.

Bruce Banks, Chair, called the meeting to order at 6:00PM

Minutes of November meeting:

The minutes of the November 2024 meeting were reviewed. There were no changes necessary.

Motion to accept the minutes as written: Carol Kilmister

Seconded: David Peterson

Motion approved via roll call: 4-0

Non-public minutes of November meeting:

Motion to accept non-public minutes as written: Bruce Banks

Seconded: Karen Lessard

Motion approved via roll call: 4-0

Note that these minutes may be unsealed after town meeting.

Treasurer's Report:

Mary reviewed the budget to date.

This year the library received donations for books in memory of two long time patrons, one recently, which will be deposited and spent shortly.

Mary discussed the copier line and any outstanding expenses for 2024.

Director's Report:

Mary went over the Director's Report, copy attached.

New Business:

- a. We reviewed the library hours during the upcoming holiday weeks. We agreed to close the library early on Christmas Eve, the day after Christmas, and New Year's Eve. Mary will post the hours.
- b. Budget discussion – we have increases in a few lines due to non-discretionary increases in fees.

- c. Carol reviewed the upcoming salary and hourly rate changes. New contracts will be provided to staff after December 19th.

Building security – Mary indicated she had no concerns.

Next meeting: Next regular meeting will be Tuesday January 7, 2025 at 6:30PM.

Adjournment:

Motion to adjourn: Bruce Banks

Seconded: Karen Lessard

Motion approved via roll call 4-0

The meeting was adjourned at 6:50 PM.

Respectfully submitted,
Carol Kilmister