

Dunbarton Public Library
Board of Trustees
Monday, April 04, 2022, 6:30 p.m.
Regular Monthly Meeting

Attendance:

Trustees), Sara Anderson, Bruce Banks, Carol Kilmister, Karen Lessard, David Petersen

Staff: Mary Girard (Library Director)

Members of public: Dave Nault, Selectman – Town Hall Restoration Committee Representative - 6:38pm – 7:45pm

Minutes of March meeting

The minutes of the March 07, 2022 regular meeting were reviewed and approved as written.

Motion to approve (Carol Kilmister)

Seconded (Karen Lessard)

Approved 5-0, via roll call.

Treasurer's Report:

The report was reviewed. Mary noted that she had deposited the ARPA money (\$13,745.03) on March 14, 2022. Mary has not yet received a paycheck for the money she was shorted during the 2021 calendar year. Karen Lessard will send an email to Linda requesting that this be done immediately. She will send copies of the email to the Trustees and to Mary.

Director's Report:

Mary suggested that the Trustees read her March 2022 report outside of the meeting and let her know if there are any questions. The full report is attached.

New Business:

Martha Wilson, former chair, returned her Trustee binder to Mary. Mary will go through it and take out any unnecessary forms and then give it to David Petersen. Martha has offered to be a 'Trustee Emeritus' and all agreed that is a good idea.

Museum Program Policy: The policy was reviewed. The policy was edited to add that reimbursement will only be available to 'adult' card holders.

Motion to accept change to the Museum Policy (Bruce Banks)

Seconded (Sara Anderson)

Approved 5-0, via roll call.

Trustee Rolls:

Bruce Banks will be the new Trustee Chair, taking over for Martha Wilson who retired.

It was agreed that the Trustee Roles will be reviewed and assigned as necessary at the May 2022 meeting.

In the meantime, Mary will work with Bruce to have Martha Wilson deleted as a signer on the checks and to add Bruce Banks as a signer.

Old Business:**Town Hall Restoration update:**

Selectman Dave Nault joined the meeting at 6:38PM and spoke until 7:45PM about the construction project. He is the point selectman between the project and the library.

Though Dave Nault had previously advised Mary and the Trustees that access to the library during construction would be through a temporarily constructed plywood 'tunnel' it turns out that will not be possible. A temporary access to the Route 13 front door was nixed by the Selectmen due to cost. The main issue is that the library is required to be Handicapped accessible and the restoration project budget does not have the money allocated to provide for this during the duration of the construction. It was understood since long before the Town Meeting voting that the library would remain open during construction. In lieu of this new development, Mary felt that the library should go back to curbside pickups and drop-offs with no access to inside the library and the Trustees concurred. Bruce voiced the concern of dirt, dust and debris getting into the library and potentially damaging books, etc. Dave Nault said that a 'plastic wall' would be set up to prevent this from happening.

Mary and Bruce will attend the bi-weekly construction meetings. Bruce confirmed with Dave that the library will not have to deal with programming heat for the upstairs space. Mary told Dave that new locks/keys will be required on the two interior doors between the Route 13 entrance lobby and the library.

The construction project is predicted to take approximately 20 weeks to complete. Mary and the Trustees strongly voiced the need for constant communication between the project and the library.

Pandemic Service Plan Review:

The library will maintain Phase Four of the Pandemic service plan for the Dunbarton Public Library.

Next meeting: Next regular meeting will be Monday, May 2, 2022, at 6:30 PM.

Adjournment:

Motion to adjourn (Karen Lessard)

Seconded (Carol Kilmister)

Approved 5-0, via roll call.

The meeting was adjourned at 8:15 PM.

Respectfully submitted,

Sara Anderson