

**Dunbarton Public Library
Board of Trustees
Monday, April 10, 2023 6:00PM
Regular Monthly Meeting**

Note: This Trustee Board meeting was held on the Bandstand. The meeting was moved from inside the library building due to odors and fumes from the upstairs floor refinishing.

Attendance:

Trustees: Sara Anderson, Bruce Banks, Carol Kilmister, Karen Lessard, David Petersen

Staff: Mary Girard (Library Director)

Bruce Banks, Chair, called the meeting to order at 6:00PM

Minutes of meeting:

The minutes of the March 06, 2023 meeting were reviewed.

Corrections: There were no corrections necessary.

Motion to approve (Carol Kilmister)

Seconded (Karen Lessard)

Approved 5-0 via roll call.

Treasurer's Report:

The Treasurer's Report was discussed.

Mary is keeping track of expenses for the library re-opening party.

Mary and Karen will continue to research the best rates for the library banking accounts.

Director's Report:

- The report was reviewed; copy attached.
- Mary brought us up to date on the happenings of the library including the upstairs construction project, the Lula lift inspection, lights shining on the neighbors.
- The Selectmen conducted a 'walk-through' of the Upper Town Hall on 03/30/2023. Mary requested 5 minutes of their time to demonstrate the noise level and how any noise upstairs impacts the library downstairs. It is important that the noise issue continue to be monitored; this has been a concern of the Library Director and the Library Trustees since the very beginning of the Upper Town Hall construction project.

New Business:

The MOU with the town was discussed: copy attached.

Mary is still considering optimum changes to the Library operating schedule.

Unattended Children's Policy: the word 'library' was changed to 'building' throughout the policy where applicable – copy attached.

Code of Conduct Policy: the word 'library' was changed to 'building' throughout the policy where applicable – copy attached.

Trustee committee assignments: the committee assignments will remain the same. Updated Trustee Election and Term Expiration Dates and committee assignments form attached.

Old Business:

Library Security Concerns: It was decided that this topic will be discussed after the library has re-opened.

Next meeting: Next regular meeting will be Monday, May 01, 2023 at 6:00 PM in the Dunbarton Elementary School faculty room.

Adjournment:

Motion to adjourn (David Petersen)

Seconded (Carol Kilmister)

Approved 5-0, via roll call.

The meeting was adjourned at 7:30 PM.

Respectfully submitted,

Sara Anderson